



Position Title: Art Director

Program: Christie Lake Camp

Reports To: Camp Director
Assistant Camp Director

Work Dates: June 24th - August 14th, 2019

Job Summary

The Art Director is responsible for providing an exceptional camp experience, with a focus on The Arts, for all campers while ensuring a safe and fun environment. As a facilitator of daily lessons and other art programming at camp, the Art Director is tasked with created engaging and educational activities that encourage physical, social, and character development in campers aged 8-15.

Duties and Responsibilities

Including but not limited to:

- Develop, coordinate and supervise the arts and crafts program
- Care for and maintain all equipment required for the program
- Clean and organize materials and spaces in the Art Hut daily
- Provide art supply lists to the Camp Director and maintain inventory
- Maintain a safe activity environment at all times
- Participate in all aspects of the camp program as required
- Plan alternate activities for children in the event of adverse weather
- Clearly explain, monitor and support expectations of campers
- Create a positive and supportive atmosphere within the program
- Professionally attend to all assignments and supervisory duties
- Carry out any other responsibilities as designated by the Camp Director
- Share the responsibility of running 6am Art Hut with other Senior Staff
- Ensure all cabins create cabin posters for the end of session Banquets
- Attend All-Camp Swim and provide support in the water or on land
- Support the Section Directors at Section Programs and during sweeps
- Support the Program Directors at All Camp Programs
- Support the Junior Staff during JS Art Awards
- Award the Junior Staff with 'Help Checks' if they are so deserving
- Complete all assigned washroom cleaning shifts in a timely manner
- Assist in the mentoring of Junior Staff and Counsellors
- Sit with cabin groups as often as possible, at least ten meals a session

Application Deadline: Friday January 25th, 2019



Desired Qualifications

- Have academic and/or practical experience teaching art programs
- Demonstrate strong organizational and lesson planning skills
- Be of excellent character, modeling honesty, integrity and respect
- Possess enthusiasm, energy, patience, and a sense of humour
- Experience and/or desire to work with children in a dynamic outdoor setting
- Skilled at dealing with all children, including those who are challenging
- Ability to relate well to peers, to be a team player, to give/receive feedback
- Confidence in leading activities and groups
- Hold valid First Aid + CPR qualifications

Common Responsibilities

- Working in a manner that preserves confidentiality and prioritizes risk management
- Incorporating and strengthening collaborative and interdisciplinary teamwork
- Respecting and valuing the diversity of individuals
- Contributing to the organization's activities to collect, analyze and report on data and relevant information
- Contributing to the organization's work by participating in meetings as necessary
- Participate in evaluation and clean up at the end of camp

CLK Purpose

Christie Lake Kids serves economically disadvantaged children and youth by providing recreation and skill-building programs at no cost and with all barriers to participation removed. We are a registered charity (13278 4471 RR0001) located in Ottawa, Ontario. Our mission is to enrich the lives and prospects of economically disadvantaged children, by providing quality year-round community and camp programs to develop physical, artistic, and social skills, positive attitudes and personal qualities.

How to Apply

Applicants are required to submit a resume and cover letter, and answer a short set of intake questions. In addition, all hired staff will be required to submit a valid (2019) Police Record Check for the Vulnerable Sector in order to be eligible to work at camp.

To submit your application, please follow this link: [2019 Summer Camp Application](#)

Questions?

If you have any questions pertaining to this or any other camp staff position, please contact Laura Stemp, Camp Director, via email at lstemp@christielakekids.com

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