



Position Title: Assistant Waterfront Director
Program: Christie Lake Kids Camp Program
Reports To: Camp Director
Work Dates: June 25- August 14, 2012

Job Summary

The Assistant Waterfront Director is responsible for providing an exceptional camp experience for all campers while ensuring a safe and fun environment. As a facilitator of the camper experience, the Assistant Waterfront Director strives to raise self-esteem.

Duties and Responsibilities

Including but not limited to,

- Oversee the day to day safety and structure of waterfront activities
- Provide waterfront training to other members of the staff team
- Document any incidents and near misses that occur at Waterfront
- Communicate clearly with all staff members who are present at waterfront
- Manage behaviours of campers while at waterfront
- Available to answer staff questions regarding waterfront protocols
- Evaluate camper and staff swimming skills

Desired Qualifications

- NLS Life Saving Society
- Emergency First aid and CPR
- Be of excellent character, modeling honesty, integrity and respect
- Possess enthusiasm, energy, patience and sense of humour
- Experience and/or desire to work with children in dynamic outdoor setting
- Skilled at dealing with all children, including those who are challenging
- Ability to relate well to peers, to be a team player, to give/receive feedback
- Confidence in leading activities and groups
- Participate in evaluation and clean up at the end of camp

Common Responsibilities

- Working in a manner that preserves confidentiality and encourages risk management
- Incorporating and strengthening collaborative and interdisciplinary teamwork
- Respecting and valuing the diversity of individuals



- Contributing to the organization's activities to collect, analyze and report on data and relevant information
- Contributing to the organization's work by participating in meetings as necessary
- Participate in evaluation and clean up at the end of camp

CLK Purpose

Christie Lake Kids creates opportunities for economically disadvantaged children and youth in Ottawa that changes the trajectory of their young lives through sport, arts, camp, mentoring and leadership programming that recognizes their needs, supports and challenges them.

To Apply

Address cover letter and resume to (Stephanie Miller, Volunteer Coordinator or Darcy Delaney – Camp Director) through email, mail or fax.

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