



**Position Title:** Health Care Provider  
**Program:** Christie Lake Kids Camp Program  
**Reports To:** Camp Director  
**Work Dates:** June 25 – August 14, 2012

### **Job Summary**

The Health Care Provider is responsible for providing an exceptional camp experience for all campers while ensuring a safe and fun environment. As a facilitator of the camper experience, the Health Care Provider strives to raise self-esteem.

### **Duties and Responsibilities:**

Including but not limited to,

- Inventory and stock medical supplies
- Maintain staff and camper medical records and Emergency Contact forms
- Provide medications to campers and staff who come with regularly scheduled medications, assessing for side effects and efficacy
- Provide leadership in medical emergencies and determine the need for 911 to be called for a camper or staff member to go to the hospital
- Contact campers' parents regarding medical issues
- Assess all campers and staff with significant injuries
- Provide care for and supervision of any camper or staff that is too ill to participate in daily camp activities
- Maintain safety and health standards
- Perform and report on evaluations with staff as required
- Submit, and assure that staff submit, necessary incident reports to Camp Director within 24 hours of the incident taking place
- Inventory, pack and close down medical center at the end of the camp session
- Professionally attend to all assignments and supervisory duties

### **Desired Qualifications**

- Be enrolled in an accredited nursing program
- Be of excellent character, modeling honesty, integrity and respect
- Possess enthusiasm, energy, patience and sense of humour
- Experience and/or desire to work with children in dynamic outdoor setting
- Skilled at dealing with all children, including those who are challenging
- Ability to relate well to peers, to be a team player, to give/receive feedback

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400 Coventry Road, Ottawa, ON K1K 2C7

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Charitable Registration Number # 13278 4471 RR0001



- Confidence in leading activities and groups
- Carry out any other responsibilities as designated by the Director

### **Common Responsibilities**

- Working in a manner that preserves confidentiality and encourages risk management
- Incorporating and strengthening collaborative and interdisciplinary teamwork
- Respecting and valuing the diversity of individuals
- Contributing to the organization's activities to collect, analyze and report on data and relevant information
- Contributing to the organization's work by participating in meetings as necessary
- Participate in evaluation and clean up at the end of camp

### **CLK Purpose**

Christie Lake Kids creates opportunities for economically disadvantaged children and youth in Ottawa that changes the trajectory of their young lives through sport, arts, camp, mentoring and leadership programming that recognizes their needs, supports and challenges them.

### **To Apply**

Address cover letter and resume to (Stephanie Miller – Volunteer Coordinator or Darcy Delaney – Camp Director) through email, mail or fax.

Christie Lake Kids  
400 Coventry Road  
Ottawa, On  
K1K 2C7  
Fax: 613-742-6944

Email: [smiller@christielakekids.com](mailto:smiller@christielakekids.com)  
[ddelaney@christielakekids.com](mailto:ddelaney@christielakekids.com)

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