



Position Title: Canoe Head
Program: Christie Lake Kids Camp Program
Reports To: Camp Director
Work Dates: June 25 – August 14, 2012

Job Summary

The Canoe Head is responsible for providing an exceptional camp experience for all campers while ensuring a safe and fun environment. As a facilitator of the camper experience, the Canoe Head strives to raise self-esteem.

Duties and Responsibilities

Including but not limited to,

- Oversee the day to day safety and structure of all boating activities
- Ensure that all campers and staff are following safety guidelines at all times
- Ensure lifejackets or personal floatation devices are used at all times
- Monitor the progress of camper and staff skills in the boating program
- Communicate expectations with all staff and campers
- Report any incidents and near misses according to camp policy
- Provide feedback to staff and director regarding the boating program
- Manage camper behaviours while participating in the boating program

Desired Qualifications

- Be of excellent character, modeling honesty, integrity and respect
- Possess enthusiasm, energy, patience and sense of humour
- Experience and/or desire to work with children in dynamic outdoor setting
- Skilled at dealing with all children, including those who are challenging
- Ability to relate well to peers, to be a team player, to give/receive feedback
- Confidence in leading activities and groups
- Participate in evaluation and clean up at the end of camp
- NLS Life Saving Society
- Emergency First aid and CPR



Common Responsibilities

- Working in a manner that preserves confidentiality and encourages risk management
- Incorporating and strengthening collaborative and interdisciplinary teamwork
- Respecting and valuing the diversity of individuals
- Contributing to the organization's activities to collect, analyze and report on data and relevant information
- Contributing to the organization's work by participating in meetings as necessary
- Participate in evaluation and clean up at the end of camp

CLK Purpose

Christie Lake Kids creates opportunities for economically disadvantaged children and youth in Ottawa that changes the trajectory of their young lives through sport, arts, camp, mentoring and leadership programming that recognizes their needs, supports and challenges them.

To Apply

Address cover letter and resume to (Stephanie Miller – Volunteer Coordinator or Darcy Delaney – Camp Director) through email, mail or fax.

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